



CONSENT FOR RELEASE OF INFORMATION

GUIDELINES FOR THE RELEASE OF INFORMATION UNDER THE MUNICIPAL FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT

The Niagara Catholic District School Board is an institution regulated by the Municipal Freedom of Information and Protection of Privacy Act. The Act prohibits an institution from disclosing personal information in its custody or under its control without your written permission except when the disclosure of the information is for a purpose for which the information was obtained originally or for a consistent purpose. You, as the person giving the information, must reasonably have expected that the information would be released in this way. The Board allows personal information to be released for the following education related purposes which it views as being a use of the information that is consistent with the purpose for which it was collected:

1. The release of telephone numbers to a telephoning committee of parents, to be used during emergency school closings (due to snow storms, etc.) and a safe arrival program that is used in many schools.
2. The name and picture of a child for release in school announcements, School Board publications and newsletters, yearbooks or good news reports in the media.
3. Release of relevant information to the Parish Priest in conjunction with the Religion program and in particular the First Holy Communion and Confirmation program.
4. Release of relevant information to the Catholic School Council for the purpose of contacting you for class or school activities and any other functions that are important to the school.
5. In any other situation where such release is necessary for educational programming or where your child's safety or well-being is an issue, but only to the extent that the information is necessary to meet these needs.

If you do not want any of the necessary information released as stated above, please advise the School Principal, in writing, of your wishes along with what alternative procedures you suggest we follow.

CONSENT FORM

School Board policy requires your approval for the following specific items.

1. Medical Information (e.g. Health Card No.)
2. Field Trip Consent Form (You will be advised of each trip on an individual basis and the school and/or parent may withdraw permission on an individual basis as necessary.)

NOTE: A signed parental application form is recommended, but not required, for a day trip beyond school property where the students will be travelling on foot or are part of non-optional program or Board expectations of students (i.e. day retreats; Church liturgies; graduation practices; graduation celebrations).

**PLEASE CROSS OUT THE ITEMS YOU DO NOT GIVE YOUR APPROVAL FOR AND
SIGN THIS FORM AT THE BOTTOM AND RETURN TO THE SCHOOL PRINCIPAL**

Student Name: _____ School: _____

Class: _____

Dated this _____ day of _____ 20 _____

Signature of Parent/Guardian or Student if over 18 years of age